

GENESIS EXPORTS LIMITED

"Chitrakoot" 10th Fl., 230A, A.J.C. Bose Road, Kolkata - 700 020, INDIA

Tel. : 91- 7604088814/15/16/17. Fax : 91 - 33 -2287 0284

E-mail: genesis.exports@genesiseexp.com

CIN: L26919WB1981PLC033906

POSTAL BALLOT FORM

Ballot No:

1	Name of shareholder	
2	Registered Address of the Sole/First named shareholder	
3	Name(s) of joint holders, if any	
4	Registered Folio No/ DP ID No/ Client ID No	
5	Number of Equity share(s) held	

I / We hereby exercise my/our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 22.01.2020 of the Company by sending my / our assent (FOR) or dissent (AGAINST) to the said resolution by placing the tick (✓) mark at the appropriate box below:

Resolution No.	Description	No. of shares held	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
1.	Special Resolution for Approval to Amend the Articles of Association of the Company			
2.	Special Resolution for approval for Buyback of Equity Shares under Section 68 of the Companies Act, 2013, authorizing the Board of Directors for buyback of up to 1,79,874 equity shares of the face value of Rs.10/- each representing 24.99% of the total number of equity shares in the paid up capital of the Company, from all equity shareholders, on a proportionate basis through "Tender Offer" route as prescribed under the SEBI (Buy Back of Securities) Regulations, 2018, at a maximum price of Rs. 610/- per equity share aggregating to Rs. 10,97,23,140/-.			

Place:

Date:

(Signature of Member/ Power of Attorney Holder)

ELECTRONIC VOTING PARTICULARS

EVS (E-voting Sequence Number)	User ID	Password

The e-voting facility will be available during the following voting period:

E-voting Starts On: Wednesday, 26th February, 2020 at 9:00 A.M. (IST)

E-voting Ends On: Thursday, 26th March, 2020 at 05:00 P.M. (IST)

NOTES:

1. If voting rights are exercised electronically, there is no need to use this Form. E-Voting Instructions available in notes of the Notice.
2. Please read carefully the instructions given and in notes of the Notice before exercising your vote.

GENERAL INSTRUCTIONS:

- i) A member desiring to exercise vote by postal ballot should complete this Postal Ballot Form and send it to the Scrutinizer by posting the enclosed postage prepaid self-addressed business reply envelope. Postage will be borne and paid by the Company. However, the Postal Ballot Form deposited in person or sent by courier or registered/speed post at the expenses of the member will also be accepted.
- ii) The form should be completed and signed by the member (as per the specimen signature registered with the Company/Depository Participant). In case of joint holding, the Form should be completed and signed by the first named member and in his/her absence, by the next named member.
- iii) There shall be one postal ballot for every folio/Client ID irrespective of the number of joint holders. The voting rights of member's shall be reckoned in proportion to their shares in the total paid up equity share capital of the company as on 14th February, 2020.
- iv) In case of shares held by Companies, societies, trusts, institutional members, etc., duly completed Postal Ballot Form should be sent to the scrutinizer along with a certified true copy of the relevant Board Resolution/Authority letter etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote. Postal Ballot Form signed by the holder of Power of Attorney for and on behalf of a member must be accompanied by a certified copy of the Power of Attorney.
- v) Members are requested not to send any other paper along with the Postal Ballot Form. Any extraneous paper attached with this Postal Ballot Form would be destroyed by the Scrutinizer.
- vi) The duly completed and signed Postal Ballot Form should reach the Scrutinizer not later than **Wednesday, 26th March, 2020 (upto 05:00 P.M.)** and the Postal Ballot Forms received thereafter will be strictly treated as if the reply from the member has not been received.
- vii) Kindly note that the members can opt only for one mode of voting i.e. either by Physical Postal Ballot Form or e-voting. If you are opting for e-voting, then do not vote by physical Postal Ballot Form and vice versa. If a member casts vote(s) by both modes, then voting done through e-voting shall prevail and the voting done by Postal Ballot Form shall be treated as invalid.
- viii) The members who have received Postal Ballot Notice by email and wish to vote through physical Ballot Form can download the Postal Ballot Form from website: www.cdslindia.com or the website of the Company i.e. www.genesisexp.com and take a print thereof. The members can seek duplicate Postal Ballot Form from the Company's Registered Office at Chitrakoot, 10th Floor, 230A, AJC Bose Road, Kolkata 700 020.
- ix) The Postal Ballot Form shall be considered invalid on any of the following grounds:
 - a) It has not been signed by or on behalf of the member;
 - b) Signature on the form doesn't match the specimen signatures with the Company;
 - c) It is not possible to determine without any doubt the assent or dissent of the member;
 - d) Neither assent nor dissent is mentioned;
 - e) Any competent authority has given directions in writing to the Company to freeze the voting rights of the member;
 - f) The envelope containing the Postal Ballot Form is received after the last date prescribed i.e. **Wednesday, 26th March, 2020 (up to 5:00 pm)**.
 - g) The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - h) The Postal Ballot Form is torn, defaced or mutilated in such manner that the signature of the member could not be verified or it is difficult for the scrutinizer to identify the member or the number of votes cast or to ascertain whether the votes are for 'Assent' or 'Dissent', or one or more of these grounds;
 - i) The member has made any amendment to the Resolution or imposed any condition while exercising his / her vote.
- x) The Scrutinizer's decision on the validity of the Postal Ballot shall be final and binding.